

**CATHOLIC CAMPAIGN FOR HUMAN DEVELOPMENT**  
**Diocese of Oakland**  
**2022 Economic Development Local Grant Application Cover Sheet**  
433 Jefferson St., Oakland, CA 94607 / (510) 768-3176 / mmckimmey@cceb.org

Organization Name \_\_\_\_\_

Proposed Economic Development Initiative (EDI) Title, if different from Organization Name:  
\_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail \_\_\_\_\_

Organization Website \_\_\_\_\_

Annual Budget \_\_\_\_\_ Is the EDI presently in operation? \_\_\_\_ Yes \_\_\_\_ No

Amount of 2021 CCHD Grant (if applicable) \_\_\_\_\_

Are you requesting funds to create a feasibility study or business plan? \_\_\_\_ Yes \_\_\_\_ No

**APPLICATION INSTRUCTIONS**

The CCHD Local Committee of the Diocese of Oakland seeks to be a good partner to local community-based organizations, and it is our goal to facilitate the fund development process. Consequently, our committee strongly encourages applicants to submit grant proposals for general operating support that have been written for other funding opportunities, ideally within the last 12 months. The CCHD Local Grants are for general operating support.

Proposals should include the following information:

- History and purpose of your organization, including one or two recent accomplishments
- A description of the EDI's structure and purpose
- A description of the community with whom you are working, including the economic and social characteristics of poverty in it
- A description of how low-income community members play a leadership role in your project and plans for leadership development of low-income members
- Type of Economic Development Institution: Choose one-- 1) business incubator & marketplace, 2) community land trust and limited equity co-op, 3) social purpose and training business, 3) community development financial institution, 4) worker-owned cooperative, 5) other-- please specify (You can find descriptions of each type of initiative on CCHD's web site at [www.usccb.org/about/catholic-campaign-for-human-development/grants/economic-development-grants-program/index.cfm](http://www.usccb.org/about/catholic-campaign-for-human-development/grants/economic-development-grants-program/index.cfm).)
- Description of asset development goals for the EDI's coming fiscal year, including type of asset(s) to be created by your EDI for individuals participating in or benefitting from the EDI (e.g. real estate ownership, financial/bank accounts, business ownership, community facilities, etc.)

- Description of job creation goals for the coming fiscal year (if applicable), including hourly wage, types of benefits and if jobs full or part-time.
- Geographic Area Served (e.g. county, city, and/or neighborhood)

--Please provide a short description (no more than 1 page) of how the coronavirus pandemic impacted your organization, and if it continues to impact it, how you have adapted your work.

--Please include a detailed organizational budget and a budget for the EDI (if different from the organizational budget), with two of your largest funders listed. State how much funding has been raised for the EDI.

--Attach a two to three year strategic or business plan, unless you are requesting funds for such a plan.

--Complete this cover sheet and attach it to your application.

If your existing proposal does not cover one or more of the above points, please respond to them separately with roughly a half page per point/question.

If you do not have an existing grant proposal, please respond to these points/questions in a narrative format of no more than 4 pages.

**PROHIBITIONS:** As an initiative of the U.S. Conference of Catholic Bishops, CCHD cannot fund organizations that engage in activities which contradict fundamental Catholic moral or social teaching. (Refer to #6 in the *CCHD 2022 Local Grant Criteria and Guidelines* for more information.)

Will the organization refrain from activities or coalitions that contradict fundamental Catholic teaching?    \_\_\_ Yes \_\_\_ No

Name of Application Contact \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**SUBMISSION DEADLINE: Tuesday, August 2<sup>nd</sup>, 2022**

**SEND THE COMPLETED PACKET:**

- Via e-mail to [CCHDEastBay@cceb.org](mailto:CCHDEastBay@cceb.org), or
- Via U.S. mail to Catholic Campaign for Human Development, 433 Jefferson St, Oakland, CA 94607, or
- Via delivery to the CCHD office, located at Catholic Charities East Bay at the address above